



MISSION CITY KIDS' COORDINATOR

Mission City Bible Church (Brantford, ON)

MISSION, VISION, and PILLARS:

Mission City Bible Church (MCBC) exists to glorify God through the fulfillment of the Great Commission in the spirit of the Great Commandment (Matthew 28:18-20; Matthew 22:37-39).

Our vision is to be a disciple-making church that will send as many people as possible, as frequently and as intentionally as possible, for the spread of the gospel and for the glory of God among our neighbourhoods and across the nations. We desire, by the grace and strength of our God, to reach 120,000 people in our region with the gospel of Jesus Christ in our lifetime.

To accomplish this mission and vision, we are committed to the following six pillars: bold preaching (2 Timothy 4:2); passionate worship (John 4:23-24); fervent prayer (1 John 5:14-15); courageous evangelism (John 20:21); intentional discipleship (Colossians 1:9-10); and strategic church planting (Acts 16:9-12; Titus 1:5).

ABOUT OUR REGION & OUR CHURCH:

With a population of more than 100,000 people, the city of Brantford and the region of Brant continues to experience significant growth. Mission City, which currently meets at Brantford Christian School, is the church home of approximately 500 people across a wide demographic spectrum.

SUMMARY:

This is a part-time role of 15 hours/week. The successful candidate will champion a disciple-making culture within our growing children's ministry. This person will provide primary leadership in implementing the vision of our children's ministries, which is to shepherd children and families toward a maturing relationship with the Lord Jesus Christ. This coordinator will first be a 'leader of leaders,' and an 'equipper,' not simply a 'doer.' This person will report directly to the Lead Pastor of Ministry and Vision. This role is a Sunday and Weekday ministry position. Regular attendance at Staff Team meetings is required.

QUALIFICATIONS:

Personal:

- He or she must model a servant's heart and a desire to live for Jesus Christ in every aspect of life with an evident passion for the glory of God.
- He or she must be a humble and teachable leader with influential character resulting from abiding in Jesus Christ (John 15:5; Galatians 5:22-23).
- He or she must display evidence of ongoing spiritual growth and a consistent hunger and thirst for righteousness (Matthew 5:6).
- He or she must be committed to our staff values of humility (1 Peter 5:5-6), excellence (1 Corinthians 15:10), prayer (John 15:5), loyalty (Proverbs 17:17), and generosity (2 Corinthians 9:7).

- If married and has children, he or she must demonstrate a home life consistent with biblical values.
- He or she must agree with MCBC's Doctrinal Statement.
- He or she must be committed to the mission, vision, pillars, and leadership of MCBC.

Professional:

- He or she must have strong collaborative skills, exceptional relational skills, be highly organized, and pay close attention to details.
- He or she must be a ministry builder and equipper (Ephesians 4:11-12) with experience in recruiting, developing, evaluating, and encouraging staff and lay leaders and growing fruitful ministries that make fruitful disciples of Jesus Christ.
- He or she must have a basic understanding of and ability to lead teams, create plans, and manage time and budgets.
- He or she must have strong verbal, written, phone, and email communication skills including good spelling, grammar, and punctuation.
- He or she will understand the need for confidentiality within the ministry setting.
- He or she must be proficient in the use of current technology, such as: the Apple operating system, Zoom, FaceTime, Dropbox, Google Docs, Keynote, Planning Centre Online (PCO), email, texting, and various social media platforms.
- It is preferred, but not necessary, that he or she has served (either paid or volunteer) in a Great Commission Collective (GCC) church.

Practical:

The key responsibilities of this role will include the following:

Leadership:

- To recruit, train, equip, manage, empower, and appreciate volunteer workers and leaders in our kid's ministry
- To plan and coordinate a regular training program for all kid's ministry workers
- To observe, evaluate, and communicate with kid's ministry leaders and teachers to help them understand their God-given strengths and to encourage them in areas where improvement is needed
- To oversee the purchase, distribution, and use of all equipment and supplies (i.e., curriculum, snacks, art supplies, etc.)
- To communicate MCBC's approved safety policies and procedures to all kid's ministry workers, to regularly evaluate its use, and to take necessary steps to ensure policies are being followed
- To manage the various administrative needs related to kid's ministry including, but not limited to: Planning Centre Online; Pro-Presenter; filing; cards; new worker assimilation (i.e., applications; police checks; interviews; reference checks, etc.); budget tracking; parent commissioning requests and interviews; updating the kid's min webpage

Other Ministry:

- Other general ministry opportunities, as needed and in co-operation with other staff.

GIFTS & ABILITIES:

The successful candidate will have a mix of gifts and abilities that include leadership, administration, and teaching.

ADDITIONAL NOTES:

The description for this part-time role is not intended to be all-inclusive. The successful candidate may be required to perform different but related duties as negotiated to meet the ongoing needs of the church. This role will begin when a suitable candidate is found.

RESUMES AND QUESTIONS can be sent to jobs@missioncitybiblechurch.ca. Electronic applications only please.